



March 7, 2012

City Council Committee Report

To: Mayor & Council

Fr: Bruce Graham

Re: Policy Statement Review and Approval

Recommendation: That Council review and approve the following documents:

**The City of Kenora Health and Safety Policy Statement;
The City of Kenora Workplace Violence Prevention Policy; and
The City of Kenora Workplace Harassment Policy, and that all three documents be signed and dated by the Mayor and the CAO.**

Background: There is a legislated requirement under the Occupational Health and Safety Act (Ontario) that employers will review, at least annually their Health and Safety Policy, Violence Prevention Policy, and Workplace Harassment Policy. It is also a requirement under the Workwell Health and Safety Program that signed and dated copies of these documents are posted in the workplace.

Budget: Not Applicable

Communication Plan/Notice By-law Requirements: Original signed and dated copies to be forwarded to Bruce Graham for posting on Sharepoint and distribution to all City of Kenora workplaces.